

Appendix 1: Activities of Humanitarian Education Centre ("the Centre") (Theatre)

Participant Guidelines

Participation Rules

1. This is an experiential theater activity, and latecomers will not be allowed to join midway. If participants cannot arrive on time, they will be refused to join the activity.
2. Participants shall wear comfortable clothing; No skirts to ensure smooth activity.
3. Smoking, eating, drinking, photos taking, videos recording, or audio recording is strictly prohibited inside the Centre
4. Please take a good care of the Centre's facilities; participants have to pay the full price for any properties damaged.
5. Participants should comply with the rules and regulations. Centre staff has the right to ask him/her to leave the Centre immediately.
6. Our center has set up a recording system to ensure the safe conduct of activities.

Use of Activity Photos, Videos, Sharing Content, and Survey Results

The Centre may take photos and videos during the activity. The Centre retains ownership and usage rights of all images and videos captured, as well as sharing content and survey results, for promotional purposes, including (but not limited to) monthly newsletters, websites, social media, and annual reports.

Safety Guidelines

1. If participants feel unwell or need assistance during the activity, please inform the staff immediately and s/he will guide them leave the activity area. However, the Centre does not guarantee re-entry of the participants.
2. The following individuals are not recommended to participate:
children aged 9 or below, pregnant women, those with heart diseases or related issues, photosensitive conditions, epilepsy, claustrophobia, mental illness, individuals with moderate to severe intellectual disabilities, individuals with severe autism, or those who feel unwell, have a fever, or have consumed medication or alcoholic beverages prior to the activity.
3. If any of the following individuals will be participating, please notify the Centre staff in advance for arrangements:
 - I. Individuals who are completely deaf: must be accompanied by a sign-language interpreter.
 - II. Individuals with mild hearing impairment: must wear hearing aids.
 - III. Individuals with visual impairments: must be accompanied by a sighted individual.
 - IV. Wheelchair users: must operate the wheelchair independently or arrange for assistance; due to venue restrictions, it may not be possible to experience all scenes.

All accompanying people will be counted as part of the total number of participants.

Arrangements in Times of Adverse Weather and Emergencies

Under inclement weather conditions:

	Amber Rainstorm Warning Signal	Red Rainstorm Warning Signal	Black Rainstorm Warning Signal	Tropical Cyclone Warning Signal No. 8 or above
Hong Kong Observatory announces the signals will hoist during activity time	Continue	Continue	Cancel and arrange another date for the activity	
Hoisted during activity time	Continue	Continue	Continue	Terminate
cancelled 3 hours before activity time	Continue	Continue	Continue	Continue

1. If the activity is canceled due to adverse weather, the Centre will contact the applicant within 2 working days to inform the latest arrangement for the activity.
2. If a school encounters the above situation, arrangements will be made according to the guidance from the Education Bureau on that day.
3. If an emergency arises before or during the activity, the activity may be postponed or terminated, and the latest arrangements will be notified via email.

Exemption Clauses

1. This activity takes place in simulated disaster and conflict scenarios. Participants should consider whether their physical and mental conditions are suitable for participation and must assume their own risks. The Centre is not responsible for any losses, property damage, or personal injuries that occur within the venue, except as required by law.
2. If participants incur any personal injuries or property losses due to non-compliance with the Centre's rules, the Centre shall not be held liable for any related responsibilities.
3. If any participant does not comply with the Centre's rules or engages in dangerous, illegal, or disrespectful behavior, or if we deem it necessary for safety, security, or order, the Centre reserves the right to refuse entry to such individuals or to ask them to leave the venue without refund or compensation.
4. The Centre reserves the right to cancel or reschedule the timing of activities or to limit the number of participants in the activity of security incidents or special circumstances without any prior notice, refunds or compensation.

For any discrepancies between the Chinese and English version of this document, the Chinese version shall prevail.